



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 38
AGENDA DATE: Thu 12/02/2004
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month service agreement with ATX MOVING SYSTEMS, Austin, TX, for moving and storage services related to the lead-based paint abatement program for the Neighborhood Housing and Community Development Department in an amount not to exceed \$53,664, with two 12-month extension options in an amount not to exceed \$53,664 per extension option, for a total agreement amount not to exceed \$160,992.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$44,720 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Neighborhood Housing and Community Development Department. Funding is from the Lead Hazard Control Grant. Funding for the remaining two months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing	DIRECTOR'S
DEPARTMENT: for Neighborhood	AUTHORIZATION: <u>Vickie Schubert</u>
Housing and Community	
Development;	

FOR MORE INFORMATION CONTACT: Mick Osborne, Sr. Buyer/974-2995

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid meeting specification of six bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide moving and storage services for approximately 54 residences. Property owners/renters will be temporarily relocated and their household goods put into storage while the residences are being abated for lead-based paint.

In February 2003, the Neighborhood Housing and Community Development Department was awarded \$1,851,741 by the U.S. Department of Housing and Urban Development Office of Healthy Homes and Lead Hazard Control for a three year Lead Hazard Control Grant. The purpose of the grant is to reduce the lead hazard in 112 homes built prior to 1978 that are owned or rented by households earning at or below 80% of the Mean Family Income where a child less than six years old resides. Through education and outreach activities, the grant staff will also work to increase the community's awareness of the hazards of lead-based paint. The goal for FY 2004-05 will be to reduce the lead hazard in 54 homes.

MBE/WBE Solicited: 3/7

MBE/WBE Bid: 0/0



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 38
AGENDA DATE: Thu 12/02/2004
PAGE: 2 of 2**

BID TABULATION
Moving and Storage Services
(2 line items)

<u>Vendor</u>	<u>Total</u>
ATX MOVING SYSTEMS Austin, Texas	\$53,664.00
United Contractor Services Austin, Texas	\$62,068.56
American Relocation & Storage Austin, Texas	\$127,618.20
Apache Moving & Storage Cedar Park, Texas	\$331,950.00
Central Transportation System Austin, Texas	\$25,878.00*
Armstrong Moving & Storage Round Rock, TX	\$34,941.60**

*Did not meet specification. Did not submit criminal background investigation affidavit as required by the solicitation.

**Withdrew bid.

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- Adequate competition.
- Forty-nine notices were sent, including three MBEs and seven WBEs. Nine bids were issued. No M/WBE firms requested a solicitation. Six bids were received.
- This is the first time that this service has been on contract; therefore, there is no price comparison available.

APPROVAL JUSTIFICATION

- Lowest responsive bid.
- The Neighborhood Housing and Community Development Department concurs with the recommended award.
- Advertised in the Austin American-Statesman and on the internet.